



Alumni Connection Groups

The primary purpose of Southwestern University Alumni Connection Groups is to acknowledge groups of alumni who are connected through mutual interests and strengthen their relationships with one another and Southwestern University.

To be formally affiliated with The Association of Southwestern University Alumni, groups shall...

- ❖ Consist of at least twenty-five (25) identifiable alumni members;
- ❖ Identify a primary contact that will serve as a liaison to the Office of Alumni and Parent Relations and notify the Office when the primary contact changes;
- ❖ Update member addresses and contact information with the Office of Alumni and Parent Relations;
- ❖ Newly formed connection groups will need to provide the Office of Alumni and Parent Relations with a membership roster.

In return, The Association offers the following benefits. Alumni Connection Groups may, if they choose...

- ❖ Select a delegate to represent the group on the Alumni Assembly, which governs The Association of Southwestern University Alumni;
- ❖ Choose a representative to serve on the Homecoming Planning Committee, which is responsible for advising the Office of Alumni and Parent Relations on Homecoming;
- ❖ Request assistance from the Office of Alumni and Parent Relations in securing faculty or staff speakers;
- ❖ Request that the Office of Alumni and Parent Relations create a private, password-protected online community forum wherein members may post messages and files;
- ❖ Maintain an archive folder in the Alumni Center in which to collect and preserve connection group materials such as documents and photographs for future use;
- ❖ Seek help from the Office of Alumni and Parent Relations with reserving campus facilities for alumni functions;
- ❖ Request mailing lists and labels updated with member contact information (please request five days in advance);
- ❖ Use the phoning facilities in the Alumni Center to promote upcoming events or reunions as long as arrangements are made in advance and do not conflict with the Annual Fund Phone-a-Thon;
- ❖ Submit notices for upcoming events to the *News from SU* and alumni Web site calendars;
- ❖ Have the connection group's Web site linked from the alumni Web site, www.sugrads.org.

The Association of Southwestern University Alumni
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alumni@southwestern.edu